

## **SAKK Online secuTrial® Training Course for CRCs and CTNs**

This basic training is aimed at clinical research coordinators or clinical trial nurses within the SAKK research network, entering data into SAKKs electronic data capture system secuTrial® for SAKK clinical trials.

Experienced CRCs and CTNs who would like to have a comprehensive secuTrial® refreshment are welcomed.

Costs: Free for members of the SAKK network

Language: English

We will provide you with the link to the **Zoom® conference** a few days prior to the course.

At the end of the training course, you will receive a training certificate.

**Thursday, September 07, 2023 – 9:00h - approx. 12:00h**

### **I. General Information**

### **II. Support regarding secuTrial and Data Entry**

### **III. Access to secuTrial**

Application, link, inactivate popup blocker, first login, secure passwords, forgotten password

### **IV. How to maneuver in secuTrial**

Welcome Page and Task Bar

### **V. How to access patient's data**

Select field, reports, 'My Reports' function

### **VI. A patient's Form Overview**

Overview & structure

### **VII. The Visit Plan**

Set up, edit, delete and hide visits

### **VIII. How to set up a new patient**

### **IX. Data Entry**

Registration forms & specifics

Saving data, Data Entry Complete (DEC)

#### **Break 10 minutes**

Important data entry rules, eCRF sections, dates, radio-button, subordinate data fields, free text fields, 'Comments' section,

Casenodes, Repetition Groups, CTCAE & ATC catalogues, new eSAE form

### **X. Data Cleaning**

Query Management, (find & answer queries)

Protocol Deviation